

BY-LAWS OF CLUB**ARTICLE 1**

SECTION 1. The name of the Club shall be Westport Yacht Club, Incorporated.

ARTICLE 2

SECTION 1. The officers of the Club shall be Commodore, Vice-Commodore, Rear Commodore, Secretary, Treasurer, Fleet Captain, Fleet Surgeon, Fleet Measurer, and Members of the Executive Board.

SECTION 2. Members of the Executive Board shall include three (3) members elected from the floor, the chair of the House Committee "Chairman of the Dock Committee" and ex-commodores as provided for below.

SECTION 3. The terms of the above officers shall be for one year, except for the three (3) Executive Board Members whose terms shall be for three (3) years and provided further that in the year 1956 one member shall be elected for two years and one for three years, officers to serve until their successors are elected.

SECTION 4. Each immediate Past Commodore, that has served one full term, shall serve as a member of the Executive Board for the successor Commodore's term of office with full voting privileges. All the Past Commodores shall have a seat on the Executive Board if so desired but shall not have the right to vote.

SECTION 5. All of the above mentioned officers shall constitute an Executive Committee.

SECTION 6. A Membership Committee shall be established and said Committee Members shall not serve simultaneously on the Executive Board, except for the Vice Commodore. The Membership Committee shall consist of five (5) Members, four (4) Members to be nominated and elected for three (3) year terms, except in the first election for this Board, two (2) Members shall be elected for a three (3) year term and two (2) Members shall be elected for a two (2) year term, to serve until their successors are elected. The Vice Commodore shall be the Chairman and the fifth Member of this Committee. The Commodore shall have the authority to fill a vacancy on the Membership Committee until an election is held at the next August meeting.

ARTICLE 3

SECTION 1. The Annual Meeting shall be the regular April Meeting.

SECTION 2. Regular meetings in addition to the Annual meeting will be held on the third Tuesday of June, August, and a special meeting may be called by the Commodore and may be called on written petition of ten (10) members to the Committee.

SECTION 3. The election of officers shall be at the August meeting.

ARTICLE 4

SECTION 1. At the June meeting a Nominating Committee of five members, three of whom shall be boat owners, shall be elected from the floor. Members of the existing Nominating Committee cannot be re-nominated unless there are not enough members to serve.

SECTION 1A. No member of the Nominating Committee can be nominated for elected office during the year in which they serve on the Nominating Committee.

SECTION 2. The Nominating Committee shall nominate at the August meeting, candidates for the Office of Commodore, Vice Commodore, Rear Commodore, Secretary, Treasurer, Fleet Captain, Fleet Surgeon, Fleet Measurer, necessary Executive Board Members and the necessary Membership Committee Members.

SECTION 3. In case of vacancy in the office of Commodore, the Vice Commodore shall become Commodore for the remainder of the term.

SECTION 4. In case of vacancy in the office of Vice-Commodore, Rear Commodore, Secretary, Treasurer, or any other officer, such vacancy shall be declared by the Executive Committee at the earliest possible regular meeting. At the next regular meeting, or a special meeting not less than seven (7) days following the meeting at which the vacancy was declared to exist, the Nominating Committee shall nominate a candidate for such vacancy.

SECTION 4A. In the event of a vacancy of either the Treasurer or Secretary the Commodore, with the majority approval of the Executive Committee, can appoint an Interim Treasurer or Secretary until the next regular club meeting at which time an election will be held following a submission of the Nominating Committee of the candidate.

SECTION 5. Nominations may always be made from the floor in addition to Committee nominations.

ARTICLE 5

SECTION 1. All questions and elections shall be decided by plurality of votes of members present.

SECTION 2. All officers shall be voted by ballot.

SECTION 3. Ten members in good standing exclusive of the Commodore, Vice Commodore, and Rear Commodore shall constitute a quorum at any regular or special meeting.

SECTION 4. The presiding officer shall, prior to March 1st of each year, appoint an Auditing Committee of not more than three members, one of whom shall have some knowledge of accounting, who shall audit the accounts of the Club and report the findings in writing at the August Meeting.

ARTICLE 6

SECTION 1. The Commodore shall take command of the WYC fleet and facilities preside at all meetings of the WYC and shall be a member ex-officio for all Committees. S/he shall have full authority to enforce the rules and regulations of the WYC. Any expenditure in excess of five hundred dollars (\$500.00) over budgeted items must be approved by the Executive Committee. The Commodore may obtain approval by a phone vote.

SECTION 2. The Vice Commodore shall assist the Commodore and serve in his absence. The Vice Commodore shall also serve as Chairman of the Membership Committee.

SECTION 2A. It shall be the duty of the Rear Commodore to assist the Commodore and the Vice Commodore in the discharge of their duties and to officiate in their absence.

SECTION 3. The Secretary shall record the proceeding of all meetings of the Club and Executive Committee and shall forward a typed copy of said meeting in a timely manner to the officers and Executive Board Members. The Secretary shall carry on all official correspondence of the Club. He/she shall collect the annual dues and fees, issue membership cards, and turn over a list to the Treasurer with the name of the member and the money collected within one week of receipt. The Secretary shall also keep a complete and accurate list of all members and list of boats, lockers, applications for membership, and waiting list for same. The Secretary shall notify the members of Club meetings and each member- elect of their election. The Secretary shall further be responsible for the accurate printing of the annual Club booklet.

SECTION 4. The Treasurer shall collect all monies due the Club. He/she shall have charge of all funds, shall pay all current bills when approved by the Executive Committee after said bills have been read at an open meeting; shall keep a correct account of all receipts and disbursements and make a written report of the same at each regular meeting.

SECTION 4A. The Fleet Captain shall be an Executive Officer of the Commodore. He/She shall keep a correct list of the yachts of the Club squadron and the names of the owners and shall keep the Secretary posted of any changes as they occur. He shall determine slip or mooring assignments for all members requesting same. Changing of slips or moorings without the prior approval of the Fleet Captain and the Executive Committee is prohibited.

SECTION 4B. It shall be the duty of the Fleet Surgeon to look after the sanitary condition of the fleet and the overall health and welfare of the Club and to perform such duties as the Commodore will direct.

SECTION 4C. It shall be the duty of the Fleet Measurer to measure any yacht of the Club squadron upon application of the owner and to file a certification of rating with the Fleet Captain and Secretary.

SECTION 5. The Executive Committee shall control the policy and shall consider all affairs affecting the welfare of the Club. They shall control the finances. Making all appropriations of funds for use of the Treasurer, the Secretaries and all Committees. They shall act as the Club's agent and shall authorize all expenditures of money for the Club. They shall terminate any membership for non-payment of dues or fees and they may cancel any membership for conduct likely to endanger the Club or for any members actions that are contrary to these by-laws. At each Executive Committee meeting, a quorum shall be a majority of its members.

SECTION 5A. Each year, within 30 days following the election of Officers, they shall appoint a House Committee and Dock Committee of at least five members as submitted by the Commodore to serve for the succeeding calendar year. The Committees shall make a report of their proceedings to the Club at each meeting.

SECTION 6. The House Committee at the first meeting shall elect a chairman who shall preside at the meetings, who shall automatically become a member of the Executive Board for one year. The Committee shall supervise and have charge of all Club property including Club House land, and other property. Subject to the approval of the Executive Committee they shall prescribe such rules and regulations as they deem necessary for the proper government of said property, shall purchase all supplies needed for the proper maintenance of the Club, shall hire all employees necessary and shall report to the executive Committee any member who violates any of their rules or whose conduct is likely to endanger the welfare of the Club. They shall make a report of their transactions to the Club at each regular meeting.

SECTION 7. The Dock Committee, at the first meeting, shall elect a chairman who shall preside at their meetings, who shall automatically become a member of the Executive Board for one year. The Committee shall have the responsibility for maintenance and care of the docks and piers and the rules governing their use.

SECTION 8. The Membership Committee shall perform their due diligence on each Application. It is the policy of the Club that each Applicant must be at least 21 years of age and will be considered without regard to race, color, creed, sex, sexual orientation, or any other protected category. The Committee shall indicate on each Application reviewed their support designated as (s) or nonsupport (ns). The Membership Committee's recommendations shall be submitted to the Executive Board for its review and approval. The failure of the Membership Committee to support the Application shall not prevent the Application from being presented to the Membership.

ARTICLE 7

SECTION 1. Any person wishing to become a member of the Club shall make written Application to the Membership Committee. Said Applications to be sponsored by two memberships of the Club.

SECTION 1A. With consideration for the facilities available and in the interest of health and safety of members, enrollment shall be limited to 200 memberships, exclusive of honorary members. The total number of open memberships shall be

determined as of June 1st, following the Annual Membership Meeting.

SECTION 1B. Children of memberships in good standing shall not be subject to the Membership Cap or an Application Fee, but shall be subject to the Entrance Fee. All memberships commenced after August 16, 2016, must be in good standing for a period of five (5) consecutive years, prior to the acceptance of an Application made under the children exception as set forth herein.

Applications of children of members will be submitted and reviewed by the Membership Committee and will not require letters of recommendation from membership sponsors but will follow all other membership vetting protocols.

SECTION 1C. All other Applications for memberships must be completed and include a letter of recommendation from each sponsor addressed to the Membership Committee. Such letter of recommendation shall include how long the sponsor has known the Applicant, their character and strong recommendation for their support. Said Application must include a non-refundable check in the amount of \$250.00. All Applications shall be submitted via U.S. first class mail.

An Application shall be placed on the waiting list in the order of the date of the postmark of the filing of the Application's envelope. No Application shall be accepted by email, and/or by in hand delivery, or by any other means, except via U.S. first class mail.

If more than one Application is received with the same postmark date, the Secretary at the next Executive Board meeting shall assign a number to each sealed Application envelope and enter it on a post-it note. Each post-it note shall be folded and placed in a container, wherein the Commodore shall draw out the assigned numbers to determine the order the Applications will be placed on the waiting list. All Applications for membership will be presented to the Membership Committee, unopened, for review and processing.

Upon receipt of the recommendations by the Membership Committee on the Applications and upon the approval of the Executive Committee, the Applicants shall be included in the Secretary's Notice in the order they were received at the next General Membership Meeting. The Applicants will be balloted by the members present at said meeting. Ten negative votes shall reject an Application. Any rejected Application shall not be considered for Membership and shall be removed from the waiting list.

Once a membership has been activated pursuant to Section 1A and/or Section 1B herein, the Secretary shall forthwith forward an invoice to all new members, who shall pay an entrance fee of \$1,000.00 and all other applicable fees for membership payable within thirty (30) days from the date of invoice. The failure to pay all fees as set forth herein shall terminate the new membership and remove said Applicant from the waiting list.

SECTION 2. Annual membership dues shall be \$450 plus a galley assessment of \$40. There is only one vote per membership and the member must be present. Either spouse may vote at a Club meeting but only one may vote at a time. Children of members may not vote.

For the purpose of the Club facilities, a "membership" shall constitute members of the immediate family (spouses and children) who reside at the legal residence of

the member.

In the event of a change in marital status the Club must be advised as to which individual will retain the existing membership and be entitled to use the Club facilities.

SECTION 3. All dues and fees are due and payable by May 1st of each year.

SECTION 3A. Slip and mooring contracts and deposits are due and payable no later than December 1st of each year. Failure to do so will result in loss of slip or mooring space. Boat owners agree to maintain watercraft liability and property insurance in an amount as stipulated by the WYC on all crafts occupying space at the WYC. Submission of proof of said insurance, in a form acceptable to the WYC must be in the possession of the Secretary prior to December 1st of each year.

SECTION 3B. Unpaid boat deposits shall be considered in arrears after December 1 and unpaid dues and fees shall be considered in arrears after May 1. If either deadline is missed, a late fee of \$100.00 will be assessed. If full payment is not received within 14 days after notification is sent by the secretary, membership and/or the slip or mooring space, may be subject to termination by the Executive Committee. All termination decisions made by the Executive Committee, for any reason, shall be communicated to the member by the Secretary and any membership that is terminated may reapply following normal procedures.

SECTION 4. Honorary Members must be recommended by the Executive Committee and approved by the members at a regular meeting.

ARTICLE 8

SECTION 1. The Club signal will be a double print burgee pennant, white field, blue anchor, red border on the points of the pennant to form the letter W.

SECTION 2. Flag officers' flags shall be according to the New York Yacht Club Code.

ARTICLE 9

SECTION 1. These by-laws cannot be suspended. They may be amended by two thirds (2/3) vote of members present at any regular meeting of the Club, provided further that the proposed has been stated in the call of said meeting.